

Membership Application Form

The _____
(Name of Tribunal)

applies for membership of the Council of Australasian Tribunals Inc. (COAT) and declares that it is supportive of the objects of the COAT as noted in the current Constitution available on the COAT website.

Please include the following details for the public Register of Tribunals maintained on the COAT website:

Name of the Presiding Officer: _____

Name of the Registrar/CEO/Main Contact(s): _____

Postal Address of the Tribunal: _____

Web Address of the Tribunal: _____

Telephone No(s). of the Tribunal: _____

Brief Description of Jurisdiction (*if more space required, please attach separate sheet*):

Please direct correspondence and other communications relating to COAT to (*note these details are for COAT to contact you and not for publication*):

Presiding Officer/Nominee: _____

Email Address: _____

Alternative Phone No. or Postal Address (*if other than as above*):

Direct Telephone/Mobile No(s).: _____

Please note other key contacts, their position, phone and email contact details, or provide separate list:

Signed: _____ Date: _____

Name: _____ Position: _____

Please tick if you DO NOT wish to receive our:

- [] Newsletter (training courses, resources, conferences, issues of interest or concern for tribunals)
[] Bulletin (summary case notes)

PROFORMA TAX INVOICE - MEMBERSHIP

Membership of COAT is open to all tribunals operating in Australia and New Zealand. The membership fee payable by individual tribunals is based on the number of members, including sessional and part-time members.

Please note that the membership fee is based the total number of full-time (or equivalent) members regardless of who wants to participate in COAT, at \$50 per member plus gst. The membership is for the tribunal/organisation, not the individual. Your official delegate or voting person is the head of the tribunal/organisation or their nominated delegate. The membership covers all of your people; the fee only is based on the number of members.

Membership is self-evaluating; the minimum fee is AU\$50.00 plus 10% GST(not applicable for NZ). The annual (1 January to 31 December) membership fee is AU\$50.00 plus 10% gst per full-time member or full-time member equivalent. The fee payable for sessional or part-time members is calculated on a pro rata basis.

For example:

- a part-time member who works a five-day fortnight = 0.50 full-time member equivalent
- a sessional member who works 91 days per annum = 0.25 full-time member equivalent

	Number of members	Amount
Number of full-time members	_____	AU\$_____
Number of part-time member/sessional member equivalents (includes a total of ____ part-time/sessional members)	_____	AU\$_____
SUB TOTAL:		AU\$_____
10% GST		AU\$_____
TOTAL:		AU\$_____

21 DAYS NET. PLEASE PAY ON INVOICE – NO STATEMENT ISSUED.

ALL ENQUIRIES TO: Kathryn McKenzie, COAT Secretariat secretariat@coat.asn.au 0418 281 116

Please tick payment method and include tribunal name with payment and correspondence:

<input type="checkbox"/> Electronic transfer. Please forward payment advice to: secretariat@coat.asn.au Commonwealth Bank BSB: 062 000 Account: 1138 0383	<input type="checkbox"/> Cheque payable to “Council of Australasian Tribunals Inc”: Council of Australasian Tribunals Inc PO Box 268, Darlinghurst NSW 1300
<input type="checkbox"/> Credit Card Payment (MasterCard or Visa Only) Card Number: _____ Expiry Date: _____ CVV: _____ Cardholder Name: _____ Signature: _____	